

# Stonehaven Elementary School Council Meeting Minutes

*Character Matters in our School and Community*

Thursday, May 28, 2020 from 6:30 to 8:00pm (Virtual Meeting)

## **Attendance:**

Tim Dunn (Principal)	Jason Eygenraam (Vice Principal)	Cathy Miles* (Chair)	Kara Bilo* (Treasurer)
Karin Larkan-Hill (Secretary)*	Rafaela Abraham*	Evelyn Morgan*	Rahila Iqbal*
Julie Brenner -King*	Julia Beykun*	Melissa Boulet (Staff)	

*\*indicates 2019-2020 voting member*

Regrets:

Absent: Reza Zevari\*

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## **6:30 p.m. - Meeting Called to Order**

- Welcome

## **Approval of Minutes**

### **MOTION: "I move to approve the Meeting Minutes"**

Motion made by Kara Bilo, seconded by Julie Brenner-King, all in favour.

## **Treasurer's Report (Kara Bilo):**

- Review of Treasurer's Report summarizing 2019/2020 school year to date.
- Waiting on cheque for Recipes in a Jar for \$808.21, may be in the office or held by Canada Post and will check once able to do so.
- Artisan Market money received from vendors, some vendors are willing to defer a refund in the event that we can transfer funds to another event at the school in September.
- Balance as of May 28, 2020: **\$4671.96.**

### **MOTION: "I move to approve the Treasurer's Report"**

Motion made by Rafaela Abraham, seconded by Julia Beykun, all in favour.

## **Principal and Vice Principal's School Report (Tim Dunn and Jason Eygenraam):**

- In the current pandemic, looking for the best ways to provide support in a virtual way.
- Teachers have been busy setting up virtual classrooms and looking at the best platforms to use. Most have chosen either Google Classroom or Edsby.
- Managed to get technology out to families that requested the assistance.
- Focused on getting wellness check ins with students and parents.
- Looking at different ways to get the information out to families and at the same time making sure accurate information is shared.
- Still looking at the process on how parents and students can pick up their belongings. Awaiting direction from Public Health and the Ministry.
- Weekly meetings are held with staff as a way of checking in and sharing and discussing any concerns with the current environment.
- Survey was sent out to parents for input into online learning.
- Planning for September and anticipating and forecasting staffing requirements. Number of factors are considered, including the Grade 8's leaving, JK's entering and SK's moving to French Immersion. To date registration for JK is a total of 50, all registration can only be done online so difficult to project actual numbers.

- Grad has been rebooked for September at Newmarket Theatre and the party at the Event Market.

**Staff Report (Melisa Boulet):**

- Variety of different emotions being felt by lots of people with the current pandemic and everyone is trying to navigate things the best they can.
- Lots of adjustments with online learning for kids, adjusting to different resources etc.

**Allocation of Remaining Funds:**

- **Raz Kids:** online leveled reading application offered for Grade 1-4, teachers have found this app extremely useful and the children have enjoyed it. Moving forward would like to purchase a subscription for next year. In order to do so, asking for \$1,000 towards that. Total cost is \$2,000.
- **Art Supplies:** looking at replenishing the art supply closet with staple items such as paper, paint brushes, printing sets etc. Currently there are limited supplies and looking for \$1,000 to do so.
- **Technology:** \$2,500 allocated at the beginning of the year, went towards a number of Chromebooks and iPads, looking at an additional \$2,500 to bolster the number of devices in the school.

The following motions were made with the caveat that should school return in September, these will proceed forward. Should school not resume in person, these funds may be returned to Council for possible reallocation:

**MOTION: "I move to allocate up to \$1,000 towards Raz Kids and \$1,000 towards Art Supplies."**  
Motion made by Cathy Miles, seconded by Kara Bilo, all in favour.

**MOTION: "I move to allocate up to \$2,500 towards Technology."**  
Motion made by Cathy Miles, seconded by Rafaela Abrahams, all in favour.

**Other Business:**

- **School Safety:** follow up questions on the status of the action items from previous Council Meeting to do with the Before and After care program and security in the school. Tim to follow up on those items with YCD.
- **Community Garden:** a sub-committee will begin the application process through the school board to see whether or not we would be allowed to run a community garden on the school property.
- **Clothing Swap:** due to public health concerns, we cannot proceed with this initiative at this time; however, it is an interesting idea that can be discussed further once safe to do so.

**Closing Remarks:** Thank you to everyone for their continued contributions and efforts, it has been a successful year and a lot was accomplished that benefits all the kids at Stonehaven.

**MOTION: "I move to motion to adjourn the meeting"**  
Motion made by Cathy Miles, seconded by Karin Larkan-Hill, all in favour.

- Upcoming Meetings 2020-2021: next year's meeting dates will be discussed via email amongst Council members and once selected, they will be posted on the school website.

**8:05 p.m. - Meeting Adjourned**